



STUDENT EMPLOYMENT APPLICATION

PLEASE TYPE OR PRINT CLEARLY IN BLACK OR BLUE INK

PLEASE CHECK THE POSITION
YOU ARE APPLYING FOR:

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CADET - ALLENDALE CAMPUS

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CADET - GRAND RAPIDS CAMPUSES

PERSONAL INFORMATION	
FULL NAME:	
LOCAL ADDRESS:	
PERMANENT ADDRESS:	
EMAIL ADDRESS:	
LOCAL PHONE:	PERMANENT PHONE:
PRESENTLY ENROLLED AT GRAND VALLEY STATE UNIVERSITY WITH 6 CREDITS OR MORE?	
☐ YES	
☐ NO	
MAJOR:	EST. GRADUATION DATE:
STUDENT G#:	

EMPLOYMENT HISTORY	
EMPLOYER:	
ADDRESS:	
DATES:	TO PHONE:
DUTIES:	
REASON FOR LEAVING:	
EMPLOYER:	
ADDRESS:	
DATES:	TO PHONE:
DUTIES:	
REASON FOR LEAVING:	

REFERENCES		
NAME:	OCCUPATION:	RELATION:
ADDRESS:		PHONE:
NAME:	OCCUPATION:	RELATION:
ADDRESS:		PHONE:
NAME:	OCCUPATION:	RELATION:
ADDRESS:		PHONE:

AVAILABILITY

(Indicate days available to work)

	MON	TUE	WED	THUR	FRI		SAT	SUN
6p – 2a						6:30a – 1p		
						1p – 7p		
						7p – 2a		

HOW MANY HOURS PER WEEK CAN YOU WORK? _____ (25 MAX)

ARE YOU AVAILABLE TO WORK WEEKENDS? ☐ YES ☐ NO ☐ YES

ARE YOU AVAILABLE TO WORK HOLIDAYS? ☐ YES ☐ NO ☐ NO

ADDITIONAL QUESTIONS

DO YOU KNOW ANYONE EMPLOYED AT GRAND VALLEY DEPARTMENT OF PUBLIC SAFETY?

☐ YES ☐ NO IF YES, WHO? _____

WHY ARE YOU INTERESTED IN WORKING FOR THE GRAND VALLEY DEPARTMENT OF PUBLIC SAFETY?

HAVE YOU EVER BEEN CONVICTED OF A CRIME OTHER THAN A ROUTINE TRAFFIC VIOLATION?

☐ YES ☐ NO IF YES, EXPLAIN: _____

AUTHORIZATION

I understand this application is not a contract for employment, and signing below does not guarantee a formal offer of employment. Furthermore, I understand any false or misleading statements given by myself in this application may disqualify me from further consideration for employment.

I hereby give my consent to a criminal history check. I understand that as part of employment, Grand Valley State University may obtain a criminal history report of any criminal activity. I further understand that my appointment to an employment position at GVSU is not final until the University is satisfied with the criminal conviction information received, and other university requirements are satisfied.

PRINT NAME (FIRST/MIDDLE/LAST)

SIGNATURE

DATE